

## Export the system activity history

Exporting the system activity history is useful for storing key records and gaining new insights for your system. The system activity history can be exported as a .csv or PDF file using the website. The activity history can display the activity history of the past 60 days or up to 1,000 events.

**Note:** Only 1,000 events can be exported at a time. If an activity history contains more than 1,000 events, more filters need to be applied to narrow the scope of the activity history.

### To export the system activity history:

1. Log into the website.
2. Click **Activity**.
3. In *Device Type*, use the dropdown menu to select the devices to search for.
4. In *Event Types*, use the dropdown menu to select the events to search for.
5. Select a date range for the system activity request.
6. Click **Go**.
7. Click either **Export to Excel (.csv)** or **Export to PDF file**.